



**PARKS and RECREATION ADVISORY COMMISSION
MINUTES
December 07, 2006**

Attendees:

Parks and Recreation Advisory Commission Members

		Committee Membership
Jack Griffin, Vice Chairman	Bermuda District	Capital Projects Committee Athletics Activities Committee Background Checks Committee
Lynn Crump	School Board	Capital Projects Committee, Outreach, Greenways Advocacy Committee and Future Visions Committee
Jim Beck	Bermuda District	Capital Projects Committee Budget Committee
Bob Terrell	Dale District	Chair, Athletics Activities Committee Capital Projects Committee, Background Checks Committee
Dennis Harding	Dale District	Athletics Activities Committee Budget Committee
Annette Shanz	Matoaca District	Outreach and Greenways Advocacy Committee, Athletic Activities Committee, Capital Projects Committee
Earl Gee	Matoaca District	Chair, Budget Committee Athletics Activities Committee
Will Shewmake	Midlothian District	Chair, Outreach and Greenways Advocacy Committee Future Visions Committee Athletic Activities Committee

Absent:

Frank McDavid, Chairman	Clover Hill District	Member of All PRAC Committees
Jose Sanchez	Clover Hill District	Capital Projects Committee Athletic Activities Committee
Ron Maxey	Midlothian District	Chair, Future Visions Committee Capital Projects Committee

Parks and Recreation Staff

Rebecca Dickson, Deputy County Administrator, Human Services

Mike Golden, Director, Primary Liaison, By-laws Committee and Future Visions Committee

Lynell McClinton, Chief of Finance, Primary Liaison Budget Committee

Phil Innis, Assistant Director, Primary Liaison Athletic Activities, Outreach & Greenways, and
Background Checks Committee

Bruce Dove, Assistant Director, Liaison Budget, Capital Projects and Future Visions Committee

Mark Askin, Chief of Parks, Liaison Outreach and Greenways and Budget Committees
 Stuart Connock, Jr., Chief of Parks Design and Construction, Primary Liaison, Capital Projects Committee
 Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects and Background Checks Committees
 Doug Salyers, Liaison Budget Committee
 Rebecca J Parker, CPS/CAP, Secretary

2006 Standing Committee

Budget	Capital Projects	Athletics Activities	Background Checks	Outreach and Greenways
Earl Gee, Chair	Jack Griffin, Chair	Bob Terrell, Chair	Bob Terrell, Chair	Will Shewmake, Chair
Dennis Harding	Lynn Crump	Annette Schanz	Jack Griffin	Lynn Crump
Jim Beck	Annette Schanz	Earl Gee	Frank McDavid	Annette Schanz
Frank McDavid	Ron Maxey	Jack Griffin		Frank McDavid
	Jim Beck	Dennis Harding		
	Bob Terrell	Will Shewmake		
	Frank McDavid	Frank McDavid		
	Jose Sanchez			

Future Visions

Ron Maxey-Chair
Will Shewmake
Lynn Crump
Frank McDavid

Speakers on Scheduled and Unscheduled Matters

Timothy R. Mick	Junior Bass Club/FLW/TBF
Lou Lipa	Chesterfield Softball
Blake Eller	Ray Hevener's Legacy
Dave Caras	VRPS Award
Mark Pinney	VRPS Award
Captain Kelly	VRPS Award
Richard Worcester	Rockwood Dog Park

🌀 Parks and Recreation Advisory Commission Mission Statement 🌀

Working in partnership with the public, Parks and Recreation Department, and the Board of Supervisors, Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a *First Choice Community* such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.

I. Vice Chairman, Jack Griffin called the meeting to order at 7:00 p.m.

II. Recognition of Ms. Annette Schanz, Matoaca District PRAC Appointee

Vice Chairman Griffin welcomed Ms. Schanz to the Commission and asked that all PRAC members and Parks and Recreation staff introduce themselves to Ms. Schanz. Vice Chairman Griffin advised that Chairman McDavid could not be in attendance due to health issues, and that Frank McDavid was in everyone's thoughts and prayers.

Vice Chairman Griffin discussed the various sub-committees and their purpose and contacts. He urged Ms. Schanz to become involved. Will Shewmake reported that Ms. Schanz was already a member of the Outreach and Greenways Committee. Vice Chairman Griffin thanked her for her involvement.

Ms. Schanz said it was a pleasure to meet everyone, and she looked forward to working with PRAC and Parks and Recreation staff.

III. Approval of November 2, 2006, Minutes:

Bob Terrell made a motion to waive the reading of the minutes and approve them as written. Dennis Harding seconded the motion. There was no further discussion. The motion passed with unanimous vote.

IV. Amendments to Agenda: None.

V. Meeting Procedures:

Vice Chairman Griffin discussed changes to the meeting procedures that now give priority to public comments. Vice Chairman Griffin advised that a sign-up sheet was available for the public that wished to speak. Remarks should be limited to 5 minutes or less. A twenty-four hour notice must be given before a presentation can be made to the Commission, and that presentation must be limited to 30 minutes or less.

VI. Public Comments on Agenda Items:

Will Shewmake noted that the Pledge of Allegiance and Non-Sectarian Prayer was not on this agenda. Vice Chairman Griffin advised that they were removed to shorten this particular meeting at the request of Chairman McDavid. Vice Chairman Griffin requested that our military personnel as well as those in distress be remembered in our prayers.

Blake Eller and Jim Beck:

The Passing of Raymond Hevener, Sr.

Blake Eller requested that the minutes reflect that the Quarterback League and Chesterfield County lost a very dear friend this past week when Mr. Raymond Hevener, Sr. passed away. Jim Beck said Mr. Hevener devoted his life to the youth of Chesterfield County and was a founding member of the Quarterback League. Mr. Hevener worked with baseball before the Chesterfield Baseball Club (CBC) was organized. Jim Beck advised that even when Mr. Hevener was no longer coaching, he worked closely with Parks and Recreation and County Administration to benefit the youth of the County. The legacy of such a leader will live on through the many lives he has positively impacted. Vice Chairman Griffin added that Mr. Hevener was a pioneer that would be greatly missed.

Timothy R. Mick FLW/TBF (Forest L. Woods/The Bass Federation) Virginia State Youth Director

Mr. Mick advised that there are currently 104 kids in the program. The current direction is to have this program as an intramural sport or official sport for competition in the schools. The program promotes kids fishing with their parents. The organization has many sponsors including the primary sponsor, the Army National Guard. Tim Mick thanked Parks and Recreation and PRAC for their support.

Dennis Harding thanked Tim Mick for doing an excellent job with this program.

Richard Worcester, Rockwood Dog Park

Mr. Worcester, former PRAC chairman, discussed the many different public requests that come before the Commission and the importance of the public to have this forum to make their requests known. In particular he recalled the request for a dog park. At the time it was a novel idea, and he was happy to report that the Rockwood Dog Park is a very nice facility that is well attended.

Public Hearings:

- Youth Baseball/Softball Assignments

Bill Carlson advised that assignments were mailed to all organizations and asked that the public hearing be opened and if no changes are requested that the Commission approve the assignments.

Vice Chairman Griffin opened the hearing and called for any public comment. Hearing none, the public hearing was closed. Will Shewmake moved to adopt the Youth Baseball/Softball Assignments as presented to the Commission and the organizations. Lynn Crump seconded the motion. There was no further discussion and the motion passed with unanimous vote.

VII. New Business

VRPS Award for Best New Program 2006 in Cooperation with the Police Department

- Dave Caras, Mark Pinney and Police Captain Kelly

Dave Caras, community recreation manager at Parks and Recreation, reported to the Commission about the Virginia Recreation and Parks Society (VRPS) award. The VRPS is a society for Parks and Recreation professionals that recognized the Parks and Recreation Department with the coordinated efforts of the Police Departments for the best new special event for a population of over 150,000. The award was presented for the June 10th *Teddy Bear Rally* event. Motorcyclist rallied at the County Fairgrounds and rode their bikes to the CJW Medical Center, Chippenham Campus Pediatric/PICU Unit and delivered 500 teddy bears to the children in this unit. The Police Department escorted the riders from the Fairgrounds to the medical center. Mark Pinney, principal recreation specialist with Parks and Recreation, coordinated the event with the Chesterfield County Police Department. Mark Pinney presented Captain Dan Kelly with the award on behalf of Parks and Recreation. Captain Kelly thanked Parks and Recreation and accepted the Award on behalf of Colonel Carl R. Baker and Sergeant C. C. Schott. Captain Kelly said that the *Teddy Bear Rally* event is another example of departments within Chesterfield County working together. Vice Chairman Griffin noted that events such as the *Teddy Bear Rally* remind us that Chesterfield County is a County that cares.

VIII. Parks and Recreation Director's Remarks:

Mike Golden recognized Tim Mick and Richard Worcester in attendance, both alumni of the Parks and Recreation Advisory Commission.

Mike Golden directed the Commissions attention to their copy of the *County Comments* that featured the *2006 Employee of the Year* recipients. Rebecca Parker was the Parks and Recreation *2006 Employee of the Year* and will be recognized with all the other department recipients at the December 13 Board of Supervisors meeting.

Mike Golden also reported that the Parks and Recreation Department celebrated the marriage of its own Stuart Connock, Jr. and former Parks and Recreation Finance Section employee, Sally Scarborough. They were wished all possible happiness.

IX. Accept Parks and Recreation Staff Reports:

The *Athletic Group Status Report 2006* was distributed to the Commission members. Phil Innis advised that the *Athletic Group Status Report* was complete except for three groups, one youth group and two adult groups. Parks and Recreation is confident that this information will be received.

Dennis Harding requested an update on the Chalkley Athletic Association, after their recent treasury losses. Mr. Innis reported that Chalkley would have a spring season. Bob Terrell reported that Chalkley did have representatives at the last meeting. Bob Terrell said that the other leagues are working with Chalkley (Cheerleaders, CQL, CBC). Will Shewmake thanked these organizations for stepping in to help Chalkley.

Tim Mick suggested that the County and the Commission should look into the treasurers' and presidents' experience in the organizations cosponsored by the County, in an attempt to avoid this type of behavior. Will Shewmake said education in good financial practices would be a first basic step, since the kids do get hurt when this type of alleged embezzlement occurs.

Blake Eller said that leadership changes in most of these organizations in January, and he suggested a yearly meeting to update them on proper procedures. Mr. Eller noted that audits are part of these organizations' by-laws. Bill Carlson said that Parks and Recreation interacts with these groups as private organizations. Mr. Carlson said that often there are no checks and balances because one person in the organization fills more than one office. Mike Golden noted that Parks and Recreation can ask for a financial report, but cannot require an audit.

Dennis Harding said in his opinion, responsibility and leadership are missing. The benefits of co-sponsorship are not equally distributed to all groups. Certain groups cannot afford uniforms and their fields are not safe for play. The County should acknowledge this inequality and address these problems. Mr. Harding stressed that predators are out there and more should be done to prevent their activity.

Lynn Crump suggested that the Athletic Activities Committee explore this issue and develop a strategic plan that could be added to the Parks and Recreation Manual. The Commission consensus was to send this issue to the Athletic Activities Committee for development of guidelines as a start toward creating a mentoring program.

X. Committee Reports:

- **Capital Projects Committee**

No Report

- **Athletic Activities Committee**

No Report

- **Background Checks Committee**

No Report

- **Budget Committee**

No Report

- **Outreach and Greenways Committee**

Will Shewmake reported that the Committee met earlier today. Annette Shanz, Tom Pakurar, (active with the Upper Swift Creek Watershed plans) and Amy Satterfield, (active with the Midlothian Village plans) joined the Committee for discussions. Mr. Shewmake said that the Committee recommended that a Greenways plan be adopted as a small pilot project. Greenways could be added to sections of the Comprehensive Plan. The *Upper Swift Creek Plan*, currently under review, is a plan for a fast growing area that might be a good candidate. The Plan has not been before the Planning Commission. Mr. Shewmake said the Greenways Committee was pursuing authorization to get support for the approach of using a plan that is under review and then to determine if the *Upper Swift Creek Plan* is the appropriate candidate for a greenways pilot project.

Will Shewmake made a motion to approve the Greenways Committee's recommendation to advocate as part of a pilot project that the County include an analysis of greenways infrastructure in the next appropriate plan. Lynn Crump seconded the motion. There was no further discussion and the motion passed with one abstention.

Will Shewmake made a motion to authorize the Greenways Committee to explore with the County, relevant agencies and staff whether the *Upper Swift Creek Plan* is an appropriate plan to incorporate the analysis of greenways infrastructure. Lynn Crump seconded the motion. There was no further discussion and the motion passed with one abstention.

- **Future Visions Committee**

No report.

Will Shewmake asked about the *Hall of Fame* nominations. Bob Terrell said that Mike Golden had been asked by PRAC to privately approach some Board members for their opinion about this process. Mike Golden said that the Board member he talked with said the Board would like to receive PRAC's recommendations for the *Hall of Fame* but would also like to make additions the list of nominees from PRAC. Vice Chairman Griffin noted that there are no nominations for Hall of Fame to be sent to the Board of Supervisors this year. Vice Chairman Griffin pointed out that PRAC is an advisory Commission and their advice is not always taken.

XI. Deferred Business:

Long-Term Concession Leases/RFP's BOS Public Hearing on December 13

Mike Golden advised that this Long Term Concession item as approved by the Commission in November was placed on the agenda to inform the public about the public hearing before the Board of Supervisors on December 13.

Recommendations of Agenda Items for January 11, 2007:

- **Election of Officer – Chairman and Vice Chairman * Members were asked to e-mail their nominations for consideration to the Secretary for distribution to all members.**
- **2007 Sports Manual**
- **Athletic Group Presentations**
- **Public Facilities Plan/Parks and Recreation Master Plan**

XII. Adjournment: 8:00 p.m.

Minutes submitted by Rebecca J. Parker, CPS/CAP

The next meeting will be held on Thursday, January 11, 2007, at Rockwood Nature Center
